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## ACP Examinations Calendar for 2012

{an approximate 17 week cycle commencing 3<sup>rd</sup> week in January}

### JANUARY 2012- Certificate & Diploma Examinations

Tuesday	17 <sup>th</sup>	9.30am	Certificate in Information Technology Fundamentals
		2.00pm	Diploma in Systems Analysis & Design
Wednesday	18 <sup>th</sup>	9.30am	Certificate in Computer Applications & Operations
		2.00pm	Diploma in Software Engineering
Thursday	19 <sup>th</sup>	9.30am	Certificate in Applied Programming
		2.00pm	Diploma in Business Information Systems

### FEBRUARY 2012– Advanced Diploma Examinations

Tuesday	14 <sup>th</sup>	9.30am	Advanced Diploma in Information Systems Principles & Networking
Wednesday	15 <sup>th</sup>	9.30am	Adv. Dip. in Information Systems Analysis & Design; Advanced Programming
Thursday	16 <sup>th</sup>	9.30am	Advanced Diploma in Information Systems Management

### MAY 2012 – Certificate & Diploma Examinations

Tuesday	22 <sup>nd</sup>	9.30am	Certificate in Information Technology Fundamentals
		2.00pm	Diploma in Systems Analysis & Design
Wednesday	23 <sup>rd</sup>	9.30am	Certificate in Computer Applications & Operations
		2.00pm	Diploma in Software Engineering
Thursday	24 <sup>th</sup>	9.30am	Certificate in Applied Programming
		2.00pm	Diploma in Business Information Systems

### JUNE 2012 – Advanced Diploma Examinations

Tuesday	19 <sup>th</sup>	9.30am	Advanced Diploma in Information Systems Principles & Networking
Wednesday	20 <sup>th</sup>	9.30am	Adv. Dip. in Information Systems Analysis & Design; Advanced Programming
Thursday	21 <sup>st</sup>	9.30am	Advanced Diploma in Information Systems Management

### SEPTEMBER 2012 – Certificate & Diploma Examinations

Tuesday	18 <sup>th</sup>	9.30am	Certificate in Information Technology Fundamentals
		2.00pm	Diploma in Systems Analysis & Design
Wednesday	19 <sup>th</sup>	9.30am	Certificate in Computer Applications & Operations
		2.00pm	Diploma in Software Engineering
Thursday	20 <sup>th</sup>	9.30am	Certificate in Applied Programming
		2.00pm	Diploma in Business Information Systems

### OCTOBER 2012 – Advanced Diploma Examinations

Tuesday	16 <sup>th</sup>	9.30am	Advanced Diploma in Information Systems Principles & Networking
Wednesday	17 <sup>th</sup>	9.30am	Adv. Dip. in Information Systems Analysis & Design; Advanced Programming
Thursday	18 <sup>th</sup>	9.30am	Advanced Diploma in Information Systems Management

**IMPORTANT:** A Centre's Examination Entry Form and supporting fees must be received at the Association's UK registered offices no later than 6 weeks before a Candidate sits his/her first examination. This includes payment for any membership subscription which falls due on or before the examination week. The 6-week deadline (shown below) must be strictly adhered to or a 'Late Entry Fee' of £45.00 per candidate, per level paid no later than 14 working days BEFORE the examination day. Any Candidate still owing Membership/Examination or Late Entry Fees by this absolute cut-off date will be charged an ADDITIONAL 'Unauthorised Entry Fee' (£55.00 per Candidate, per level). No examination results will be issued to a Candidate who owes fees to ACP for either past, current or forthcoming examination bookings.

#### Certificate & Diploma Examination Entries & Membership/Examination Fees for:

- January 2012 *should be received no later than* Friday 2nd December 2011 (Late entries by Friday 23 Dec 2011)
- May 2012 *should be received no later than* Friday 6<sup>th</sup> April 2012 (Late entries by Tuesday 1<sup>st</sup> May 2012)
- September 2012 *should be received no later than* Friday 3<sup>rd</sup> August 2012 (Late entries by Tuesday 28<sup>th</sup> August)

#### Advanced Diploma Examination Entries & Membership/Examination Fees for:

- February 2012 *should be received no later than* Friday 31<sup>st</sup> December 2011 (Late entries by Tuesday 24<sup>th</sup> Jan 2012)
- June 2012 *should be received no later than* Friday 4<sup>th</sup> May 2012 (Late entries by Tuesday 29<sup>th</sup> May 2012)
- October 2012 *should be received no later than* Friday 31<sup>st</sup> August 2012 (Late entries by Tuesday 25<sup>th</sup> Sept. 2012)