

Section 3 TO BE COMPLETED BY APPLICANTS WITH APPROPRIATE COMPUTING QUALIFICATIONS

Successful completion of other courses in computing or ICT may be acceptable for exemption from part(s) of the Association’s examinations. Please indicate below the qualification(s) you already hold by ticking one or more boxes. If your qualification does not appear below, please tick the box marked ‘OTHER’ and then complete Section (4)

<input type="checkbox"/>	City & Guilds 4180 Computer Programming & Information Processing	<input type="checkbox"/>	City & Guilds 4240 Preliminary Applications Programming Certificate
<input type="checkbox"/>	City & Guilds 4190 Data processing for Computer Users	<input type="checkbox"/>	City & Guilds 4250 Applications Programming Certificate
<input type="checkbox"/>	General Certificate of Education (GCE) ‘A’ Level in Computing	<input type="checkbox"/>	IMIS {formerly IDPM} Certificate
<input type="checkbox"/>	IMIS {formerly IDPM} Diploma	<input type="checkbox"/>	IMIS {formerly IDPM} Higher Diploma
<input type="checkbox"/>	BTEC National Certificate in Computer Studies	<input type="checkbox"/>	BTEC National Diploma in Computer Studies
<input type="checkbox"/>	BTEC Higher National Certificate in Computer Studies	<input type="checkbox"/>	BTEC Higher National Diploma in Computer Studies
<input type="checkbox"/>	NCC Education, Malaysia et al. Certificate in Systems Analysis	<input type="checkbox"/>	Australian Computer Society (ACS) Examination in Computing (all 4 papers)
<input type="checkbox"/>	NCC Education International Diploma in Computer Studies	<input type="checkbox"/>	OTHER: {please complete Section 4 below}

Section 4 TO BE COMPLETED BY APPLICANTS WITH A QUALIFICATION(S) NOT SHOWN ABOVE:

Please enter the qualification(s) you hold, using a separate box for each qualification. **You MUST attach a copy of the course syllabus, specimen examination paper(s) for each subject and evidence of course contact hours.**

1)	TOTAL course contact hours:
2)	TOTAL course contact hours:

Section 5 NQF LEVEL OF THE QUALIFICATION HELD {if known}

{Office use only}

It will expedite your application if you can provide evidence from the awarding body to identify the level at which your qualification fits into the (revised 2006) National Qualifications Framework (NQF).

NQF Level

Section 6 MEMBERSHIP OF OTHER BODIES

Please list any other relevant professional bodies of which you are a CURRENT Member:

NAME OF PROFESSIONAL BODY	MEMBERSHIP HELD & DESIGNATORY LETTERS	HELD SINCE

Section 6 TO BE COMPLETED BY ALL APPLICANTS

Declaration:

I declare that the above information is true and correct. I understand that payment of the Exemption Fee does not guarantee acceptance and that all fees paid are non-transferable and non-refundable.

Applicant’s signature: _____ Date: _____ 20__

This completed application form should be sent to the Examinations Secretary at the Association’s address {overleaf}, together with:

- your **Exemption Fee**, either ‘Standard’ or ‘Non-Standard’ {see ‘Fees List’}
- and, if your application is based partly/entirely on ICT qualifications, you should also include:
 - a **copy/copies of your relevant computing qualifications** (listed in Section 4 above),
 - and if you hold a ‘Non-Standard’ qualification i.e. one that is not shown on any of the attachments,
 - a **copy of the course syllabus, a specimen examination paper and evidence of total course contact hours**
- If you are claiming employment experience in support of this application, you should also include:
 - a **copy of your curriculum vitae** and
 - a **letter from your current employer verifying your employment title, skills, responsibilities and duration.**

Thank you.

FOR OFFICE USE ONLY:	no. subjects claimed:	Fees rec/d: £	Passed to:	Retnd. on:	Entered:	Confirm. sent:
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