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Sponsors' ACP Examinations Calendar for 2011/12

{an approximate 17 week cycle commencing 3rd week in May}

MAY 2011 – Certificate & Diploma Examinations

Tuesday	17 th	9.30am	Certificate in Information Technology Fundamentals
		2.00pm	Diploma in Systems Analysis & Design
Wednesday	18 th	9.30am	Certificate in Computer Applications & Operations
		2.00pm	Diploma in Software Engineering
Thursday	19 th	9.30am	Certificate in Applied Programming
		2.00pm	Diploma in Business Information Systems

JUNE 2011 – Advanced Diploma Examinations

Tuesday	14 th	9.30am	Advanced Diploma in Information Systems Principles & Networking
Wednesday	15 th	9.30am	Adv. Dip. in Information Systems Analysis & Design; Advanced Programming
Thursday	16 th	9.30am	Advanced Diploma in Information Systems Management

SEPTEMBER 2011 – Certificate & Diploma Examinations

Tuesday	20 th	9.30am	Certificate in Information Technology Fundamentals
		2.00pm	Diploma in Systems Analysis & Design
Wednesday	21 st	9.30am	Certificate in Computer Applications & Operations
		2.00pm	Diploma in Software Engineering
Thursday	22 nd	9.30am	Certificate in Applied Programming
		2.00pm	Diploma in Business Information Systems

OCTOBER 2011 – Advanced Diploma Examinations

Tuesday	18 th	9.30am	Advanced Diploma in Information Systems Principles & Networking
Wednesday	19 th	9.30am	Adv. Dip. in Information Systems Analysis & Design; Advanced Programming
Thursday	20 th	9.30am	Advanced Diploma in Information Systems Management

JANUARY 2012- Certificate & Diploma Examinations

Tuesday	17 th	9.30am	Certificate in Information Technology Fundamentals
		2.00pm	Diploma in Systems Analysis & Design
Wednesday	18 th	9.30am	Certificate in Computer Applications & Operations
		2.00pm	Diploma in Software Engineering
Thursday	19 th	9.30am	Certificate in Applied Programming
		2.00pm	Diploma in Business Information Systems

FEBRUARY 2012 – Advanced Diploma Examinations

Tuesday	14 th	9.30am	Advanced Diploma in Information Systems Principles & Networking
Wednesday	15 th	9.30am	Adv. Dip. in Information Systems Analysis & Design; Advanced Programming
Thursday	16 th	9.30am	Advanced Diploma in Information Systems Management

IMPORTANT: A Centre's Examination Entry Form and supporting fees must be received at the Association's UK registered offices no later than 6 weeks before a Candidate sits his/her first examination. This includes payment for any membership subscription which falls due on or before the examination week as well as the *Sponsor Booking Fee* (please see *Sponsor Fee Payslip* for full details). The 6-week deadline (shown below) must be strictly adhered to or a '*Late Entry Fee*' of £40.00 per candidate, per level paid no later than 14 working days BEFORE the examination day. Any Candidate still owing Membership/Examination or Late Entry Fees by this absolute cut-off date will be charged an ADDITIONAL '*Unauthorised Entry Fee*' (£50.00 per Candidate, per level). No examination results will be issued to a Candidate who owes fees to ACP for either past, current or forthcoming examination bookings.

Certificate & Diploma Examination Entries & Membership/Examination Fees for:

- May 2011 *should be received no later than* Friday 1st April 2011 (Late entries by Tuesday 26th April)
- September 2011 *should be received no later than* Friday 5th August 2011 (Late entries by Tuesday 30th August)
- January 2012 *should be received no later than* Friday 2nd December 2011 (Late entries by Tues 27th December 2011)

Advanced Diploma Examination Entries & Membership/Examination Fees for:

- June 2011 *should be received no later than* Friday 29th April 2010 (Late entries by Tuesday 24th May)
- October 2011 *should be received no later than* Friday 2nd September 2010 (Late entries by Tuesday 27th September)
- February 2012 *should be received no later than* Friday 31st December 2010 (Late entries by Tues 24th January 2012)

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